

MISCOUCHE CONSOLIDATED SCHOOL

P.O. Box 287

Miscouche, PEI C0B 1T0

Ph. (902) 888-8495

Fax (902) 888-8491

Scott MacDonald
Principal

Sue Gogan
Vice-Principal

Miscouche Consolidated School Late Assignment Policy for Intermediate

- Students are required to complete all assignments and projects by their due dates.
- If students require extra time to submit assignments, they must contact the teacher in advance of the due dates to make arrangements for late submissions.
- Each request for additional time will be evaluated on the individual circumstances presented. Teachers reserve the right to offer or deny an extension.
- When students contact their assigning teachers in advance of the due dates and are permitted extensions, no marks will be deducted for late submissions.
- Students who are absent from school, or made previous arrangements for extensions with assigning teachers, will be assigned **NHI** in Student Achieve (SAS). Teachers may include a note explaining this entry. Once the assignment is passed in, it will be evaluated and a mark will be entered.
- Students who do not fully complete the assignment by their due date, and did not make or receive an extension, will be assigned an **INC**. They will be evaluated on the portion that was completed.
- Students, who miss writing a test, will be assigned an **ABS** in SAS. Students will be responsible for making arrangements with the teacher to write the test when they return to school.
- Students who have not completed any portion of an assignment by the due date and did not make or receive an extension will receive a **NHI**. Assignments that receive an **NHI** are calculated in the overall average as a zero for that assignment.